

Site Council Minutes - Ridgeline Montessori Public Charter School

Monday, June 3, 2019 6:00 pm - 7:30 pm – Ridgeline Library

- I. Welcome (6:00)
 - a. Attendees: Michelle Lodwig (parent rep), Maizy Phayt (classified rep), Chrystell Reed (administration rep), April-Kay Williams (Board rep), Jay Snider (parent rep), Carrie Culliton (teacher rep), Maya Ryley (Student rep), Cynthia Friedman (Volunteer Coordinator), Shannon Harty (minutes)
- II. Additions/changes to the agenda: none
- III. Approve May Minutes: May minutes will be published to the website as “draft” until everyone has time to review them.
- IV. Announcements and Updates by stakeholders: All updates pertaining to the calendar are listed under “Discussion Items.”
 - a. Students
 - b. Classified educators
 - c. Teachers
 - d. Administration
 - e. Parents
 - f. Board
- V. Items raised by guests: None
- VI. Discussion Items
 - a. Unfinished Business:
 - i. School Calendar
 1. Share stakeholder feedback about conference dates and discuss.
 - a. Students
 - b. Classified educators
 - i. Conference Days
 1. Largely prefer Halloween conference days
 - c. Teachers:
 - i. Majority of teachers would like 3/30 as a school day rather than following 4J (3/13)
 1. This gives teachers meaningful planning time
 2. Attendance is often lower the Monday after spring break because families are still traveling
 - ii. Conference Days:
 1. Over 70 % of teachers would prefer Halloween conference days rather than following 4J
 - a. The day after Halloween is a difficult day for student engagement.
 - b. It’s nice to connect with parents a little earlier in the school year.

d. Administration

i. Conferences

1. We've heard so much from parents about the importance of matching 4J for childcare purposes.
 - a. Through Enews, Site Council Facebook post, and/or a separate communication we can remind families of their strong preference to follow 4Js calendar and ask them to help set their children up for success (no candy at school).
2. Chrystell stated a preference to keep May 1st as a professional development day for staff. It is important for the teaching community.

e. Parents

i. Conference Days

1. Some parents stated a *preference* for Halloween conference days; many stated a *need* to follow 4J's calendar
2. Michelle called the Y and if kids are enrolled in the Y after school care the Y will arrange SOS child care for them, but kids not enrolled in Y child care do not qualify.

ii. 3/30 Families are possibly more flexible on this day

- f. Board: Protocol for snow days, meet legal requirement for instruction, match 4J schedule as much as possible
 - i. Conferences
 1. Match 4J as much as possible in order to meet the childcare needs of families.

VII. Calendar-Related Decisions

- a. Conferences will be on 11/7 and 11/8
- b. 3/13 will be a school day. 3/30 will be off and a potential hazardous make-up day.
- c. Project Fair will be April 15th.
- d. Hazardous Weather Make-Up Policy: First we will use hazardous make-up days that we've built into the calendar in the order they appear. If there are more days required for hazardous make-up days, we will continue to add to the end of the year to meet requirements for instructional time. Depending on how many days are tacked onto the end of the year, the June grading day could shift as well.
 1. We will communicate this with parents.
 - a. As soon as a school day is cancelled due to hazardous weather, Ridgeline will communicate with parents which of the make-up days we will now be in session.
 2. Hazardous weather make-up days will be 1/6, 2/17, 3/30, 5/1, June 11 and 12.
- e. New Business
 - i. Representatives for next year.
 1. Selah will continue to be a student rep next year (8th grade). Jon and Carrie will work on helping nominate another middle school representative once the school year is in session.
 2. Jay and Michelle will continue to represent parents. Maizy will continue to represent classified. Cynthia will continue. Crystell will be the admin rep. Carrie will likely still represent certified. Jen will plan to still represent board.
 - ii. Look at dates for August retreat.
 1. Cynthia will make a doodle poll to solidify the date.

2. Selah will be the only student rep at the retreat since the teachers need to get to know the upcoming seventh graders before they can recruit a second student rep.
 3. Michelle is willing to be the convener again. Michelle and Jay will be on their third year as representatives next year; ideally there might be two more parent reps joining Site Council for the 2019-20 school year (or one rep and one parent observing).
- iii. Discuss Parent Survey Results 2018-19 flyer.
1. Michelle will look at Maizy's original numbers and check in with Maizy with any questions.
 2. Michelle will do edits and send it to Chrystell for final say before sending it out to families. Cynthia's email will be the contact in the document for anyone with questions.
 3. This will be sent out to families on 6/14.

VIII. Action Item – Approve 2019-20 School Calendar: Approved

IX. Adjourn (7:30)