

Ridgeline Montessori Public Charter School
Decision Grid

Introduction:

As part of Lane County School District 4J's Site-Based Decision Making guidelines, the Site Council of Ridgeline Montessori Public Charter School (RMPCS) manages and updates the Decision Grid for the use by the RMPCS community. The purpose of the Decision Grid is to clearly identify what school-related decisions each stakeholder group is responsible for managing. Additionally, the Decision Grid identifies which additional stakeholder group(s) shall be consulted before such decisions are made, and which stakeholder groups shall be informed of the resulting decision.

Key:

- D = Stakeholder group has ownership of the decision, and is responsible for consulting and informing other groups as required.
- D¹ = Stakeholder group has ownership of the decision. Additionally, the Hiring Committee makes recommendations.
- D² = Stakeholder group has ownership of the decision. Additionally, the Budget Committee makes recommendations.
- C = Stakeholder group will be consulted before the final decision is made. Consultation is made formally at the stakeholder's monthly committee meeting.
- I = Stakeholder group will be informed once a decision has been reached. The method of informing will be determined by each stakeholder and mutually acceptable to all parties.

Other Notes:

1. The Board of Directors must ultimately approve any decision involving the school budget or allocation of funds.
2. Elected members of the Site Council are empowered to represent their respective stakeholders. When Site Council is assigned a "D" or a "C", it means that the Site Council members present can make a consensus decision on that topic. Additionally, a Site Council representative may request the opportunity to consult in turn with his/her stakeholder group before the Site Council makes a consensus decision on the matter.

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Decision Grid

Decisions	Site Council	Board of Directors	Admin.	Licensed Staff	Classified Staff	RCO	Student Council
Policies and Procedures							
School policies and upholding Charter	I	D		I		I	
Process for possible procedure/policy changes	D						
School Procedures, Planning and Organization							
Decision Grid (manage, modify & upkeep)	D					I	
School Improvement Plan (SIP)	D					I	
Family Handbook Content and Changes	D			I		I	
Staff Hiring, Assignment and Termination:							
Certified and Licensed Staff	I	D ¹	C	I		I	
Administrative Staff	I	D ¹		I		I	
Staff Assignment	I		D	I		I	
Staff Development							
			D	C			
Curriculum							
Oversight (involving multiple classrooms)			D	C			
Implementation			C	D			

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Facility & Program Scheduling (BOD ultimately approves \$)							
School Day (times, days of week, etc.)	D	I	C	C	C	C	C
School Calendar (events, etc.)	D					I	
After School Programs	I	I	D	C	I	I	I
Class Configuration	D	C	C	C	C	C	I
Allocation of Space	C	I	D	C	I	I	I
Locate and lease long-term site for whole school	I	D		I		I	
School Budget:							
	I	D ²	C	I		I	
Grants							
Grant Application Approval			D				
Grant Development and Planning			D				
Fundraising							
Policies		D				I	
Approval			D			I	
Proceeds Allocation		D				C	
Ridgeline Public Appearances							
Guidelines for public appearances on behalf of Ridgeline	I	D		I		I	